

NEWSLETTER ARTICLE SUBMISSION

Submission Requirements

At this time, articles for submission must be in English. Papers should be well-written, and we encourage clarity. It is important that papers be copy-edited carefully before submission. Drafts are not acceptable.

Submission Guidelines

Our submission guidelines have been carefully prepared to facilitate the editorial process of publishing articles. Guidelines (described below) show consistent and uniform formatting which allows the editors and reviewers to concentrate on the content of articles submitted. Therefore, please observe the following formatting instructions carefully. Submissions which do not adhere to these instructions may be returned to the author.

The article should be prepared according to the following guidelines:

- Articles must be electronically typed and saved as a Rich Text Format (.rtf) or a Microsoft Word (.doc)
 document.
- 2. The length of articles is normally no greater than 300 words but should not exceed 500 words, including title and/or subtitle.
- 3. At the beginning of the article, the title and/or subtitle should immediately precede the text. Do not include the author's name or any other identifying information.
- 4. Please use bold type for the **titles** and section **headings**.
- 5. Do not insert line breaks in the text or special spacing for formatting.
- 6. The paragraph break should be indicated by an extra line space rather than an indentation at the beginning of a paragraph.
- 7. 1 2 images can be accompanied with the article. Please keep the submitted images at a minimum of 3" x 2" in size, 300 dpi and colour.
- 8. When possible, please provide web links with your submission. All links should have direct access to the prevalent information pertaining to the article.

We welcome submissions from all our members and encourage contributions at any time.

If you have any questions regarding the submission guidelines, please contact:

Michael Blatherwick

Community Outreach Coordinator & Liason Officer
Rural Development Institute / Rural Policy Learning Commons
Brandon University
BlatherwickM@brandonu.ca

Mesha Richard

Research Assistant Rural Policy Learning Commons, Brandon University RichardM@brandonu.ca